



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
February 12, 2018

612 E Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 AM

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

8:30 AM Pledge of Allegiance and call to order as Board of Commissioners:

Attendee Name	Title	Status
Deloyce McKee	County Commissioner (Chair)	Present 8:30 a.m.
Travis Altenhofen	County Commissioner (Vice Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Robert Reece	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
James Bradley	Resident	Present 8:30 a.m.
Ruby Zabel	Resident	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Austin Rice	Blue Township Fire	Present 8:30 a.m.
Gregg Webster	Zoning Administrator	Present 8:45 a.m.
Stephan Metzger	Assistant Planner/Zoning Enforcement	Present 8:45 a.m.
Peter Clark	Public Works Director	Present 8:50 a.m.
Jim Jenkins	Assistant Public Works Director	Present 8:50 a.m.
Heather Gladbach	Management Assistant of Finance	Present 9:00 a.m.
Brandt Rudzinski	Developer	Present 9:35 a.m.
Dave Nelson	Developer	Present 10:00 a.m.

Agenda:

Weixelman moved to approve, adding discussions concerning developer’s agreement and cable televisions. McKee seconded, carried 3-0.

Minutes:

Altenhofen moved to approve February 5, 2018. Weixelman seconded, carried 3-0.

Documents Signed or Reviewed:

- Signed ledger transactions: \$478,822.26 dated 2/9/2018
- Reviewed thank you card from Pawnee Mental Health Services
- Reviewed information concerning KCCA Conference
- Reviewed notification letter from St Marys City concerning change in zoning
- Signed tax correction: SOCO0002 St Marys City \$2,231.12-

Administration:

- Resolution for consideration, charges for emergency medical services
- Reminder of upcoming Flint Hills Regional Council Board Meeting, February 16, 2018 in White City
- Agenda for joint City/County/County Meeting, February 15, 2018 in Manhattan

Zoning:

Gregg Webster presented:

- Building permits issued for January 2018 with locator map
- 2017 New Construction Value From Permits
- Building permits issued for new dwellings by townships
- County wide building permits issued from 2008 to 2017 reflecting an average 108 per year
- Building permits issued within Blue Township Sewer District only
- Revenue Summary on all permits and application fees collected

Stephen Metzger met with the commission concerning the revision to Article 5 and 8 of County's Development Regulations. Article 5 addressing rural and agricultural tourism and agricultural business district. Article 8 addressing manufacturing zoning districts. Commissioner Weixelman moved to approve the draft of article 5 and 8 for future adoption. Commissioner McKee seconded, carried 3-0. Metzger informed commissioners that articles 6, 7,9,12 & 13 still need revised; he would be presenting the drafts of them over the next few weeks.

Metzger informed the commission that the Town Hall meeting with Kendig Keast Collaborative would be March 6, 2018 at 6:00 p.m. in the Westmoreland Elementary School.

Unfinished Business:

Commissioner Altenhofen moved to adopt Resolution 2018-16, establishing charges for the emergency medical services department of Pottawatomie County. Commissioner Weixelman seconded, carried 3-0. *(Document signed)*

Donation:

Commissioners reviewed a request for after prom party donation from St Marys High School. Commissioner Weixelman moved to support St Marys High School after prom. Chair declared motion died for lack of second.

Unfinished Business:

Heather Gladbach presented closing documents for Whispering Meadows Unit V previously approved, for the chair to sign. *(Documents signed)*

Public Works:

Jim Jenkins gave a general update from the last week within the road and bridge department and reported on building projects.

Peter Clark outlined several projects:

- Whispering Meadows Unit 5, waterline installation completed
- Dutch Hollow Bridge, deck poured
- McKee Road Bridge, final grading and surfacing
- Antelope Run Road Bridge, drilling contractor has completed pre-drill for piling in abutment
- Timbercreek Water Tank Demo – backfilled

Clark informed commission of a summit with Lyon and Riley Counties concerning Pub-works and he would be working on the annual report to KDHE concerning the MS4 Permit.

Counselor:

John Watt discussed the redline version of the developers agreement with Legatus, LLC, Elbo Creek, LLC and Martinieville LLC. General discussion occurred concerning the detention pond and the donation of the 9 acres. Rudzinski expressed concerns on the appearance of the pond and how he did not want it to be an eye sore. Discussion occurred on the need for an engineer study to determine the details of the pond such as aeration, stable banks, and a liner to prevent leakage. If the engineering study is not agreed upon, an alternative storm water plan would be negotiated. Commissioner Weixelman moved to authorize the chair to sign the Pottawatomie County Development Agreement 2018-01. Commissioner McKee seconded, carried 3-0. *(Document would signed after John Watt inserts the needed legal descriptions.)*

Unfinished Business:

Commissioner Altenhofen informed commission that Cox, Blue Valley and WTC all had options of televising commission meetings. Commissioner Altenhofen moved to televise commission meetings. Chair declared motion died for lack of second, adding requirements needed for manpower adding 1.5 personal, budget, control of content, liability and copyright, not acceptable.

Chair adjourned meeting at 10:58 a.m.

Chair, Deloyce McKee

Vice Chair, Travis Altenhofen

Member, Dennis Weixelman

seal

Attest:

County Clerk, Nancy McCarter