



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
February 26, 2018

612 E Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 AM

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

8:30 AM Pledge of Allegiance and prayer, call to order as Board of Commissioners:

Attendee Name	Title	Status
Deloyce McKee	County Commissioner (Chair)	Present 8:30 a.m.
Travis Altenhofen	County Commissioner (Vice Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Robert Reece	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Peter Clark	Public Works Director	Present 8:30 a.m.
Kyle Minton	New Employee	Present 8:30 a.m.
Ruby Zabel	Resident	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Lisa Kenworthy	Health Director	Present 8:45 a.m.
Austin Rice	Blue Township Fire	Present 8:45 a.m.
Lois Schlegel	County Appraiser	Present 8:50 a.m.
Lisa Wright	County Treasurer	Present 9:00 a.m.
Hal Bumgarner	EMS Director	Present 9:10 a.m.
Jared Barnes	Fire Supervisor	Present 9:15 a.m.
Mark Berges	Valley Vista Cemetery	Present 9:30 a.m.
Caron Berges	Valley Vista Cemetery	Present 9:30 a.m.
Stephan Metzger	Zoning Enforcement Officer	Present 9:45 a.m.
Tim Eisenbarth	Noxious Weed Director	Present 9:50 a.m.
Scott Schwinn	County Sanitarian	Present 9:55 a.m.
Jim Jenkins	Assistant Public Works Director	Present 10:00 a.m.
Derrek Bunnell	K-Construction	Present 10:15 a.m.
Janell Ralph	Project Coordinator	Present 10:45 a.m.
Doug Sellers	Wicked Marathon	Present 11:00 a.m.
Dale Rice	Sheriff Deputy	Present 11:00 a.m.
Shane Jager	Deputy Sheriff	Present 11:00 a.m.
Greg Riat	Sheriff	Present 11:00 a.m.
Rob Eichman	Developer	Present 1:20 p.m.
Mark Bachamp	Olsson	Present 1:20 p.m.
Chris Eichman	Developer	Present 1:20 p.m.
Doug Phelps	Developer	Present 1:30 p.m.
Jack Allston	Economic Development	Present 1:30 p.m.
Ian Reekie	Schwab Eaton	Present 1:30 p.m.

Agenda: McKee moved to approve, adding Jared Barnes and a work session after lunch. Weixelman seconded, carried 3-0.

Minutes: McKee moved to approve February 12, 2018, as amended. Weixelman seconded, carried 3-0.

Documents Signed or Reviewed:

- Signed tax correction: MCIN0011 Wamego City 117.90-, 268.86
- Signed ledger transactions dated 2/13/2018 totaling \$2,522.88 and dated 2/23/2018 \$716,143.33
- Reviewed annual report of township from Pottawatomie & Lone Tree
- Reviewed Emergency Management Office brief
- Reviewed memorandum concerning Unified Development Ordinance Update
- Reviewed information from Pawnee Mental Health concerning Joint City/County/County Meeting held 2/15/2017

Administration:

Reece informed commission on:

- Annual audit fieldwork is beginning this week
- Wamego City has requested a joint meeting
- Wamego Chamber has requested approval to place a dog figurine on the east side walk of the Senior Center
- Presented topics for work session
- Informed commissioner he would be attending the 2018 National Associations of Counties Conference in Washington DC

Commissioners directed Reece to work with Wamego City on setting a time for a joint meeting and all commissioners agreed with the placement of the dog figurine.

Reece informed commissioners he was working with Via Christi on closing out the contract with them and currently reviewing a contract with ATA Transportation.

Counselor:

John Watt informed commissioners the tax foreclosures pertaining to deceased ownerships were published and once the judgments order was completed, he would move forward with a sheriff sale.

Watt informed commissioners the current sewer agreement with the City of Manhattan has no room for septic systems and to consider this during the agenda item today with Berges.

Other Items:

Commissioner Altenhofen requested to set a planning meeting to work toward a County wide social media plan: Facebook and Twitter.

Peter Clark introduced Kyle Minton, a new employee with the Public Works Department; he will serve as the Utilities Operator.

Health:

Lisa Kenworthy presented February 2018 review for the Health Department and requested approval to submit an Aid to Local Grant Application with Kansas Department of Health and Environment.

9:12 a.m. Commissioner McKee moved to adjourn as Board of County Commissioners and convene as Board of Health, Commissioner Weixelman seconded, carried 3-0. Commissioner Weixelman moved to authorize the chair to sign the grant application requested. Commissioner McKee seconded, carried 3-0. *(Document signed)*

Commissioner McKee moved to adjourn as Board of Health and convene as Board of Commission. Commissioner Weixelman seconded, carried 3-0.

Appraiser:

Lois Schlegel presented February 2018 review for the Appraiser's Office and preliminary 2018 appraised values, saying that county wide it is about a 6.3% increased value with ag land showing a 10% increase in value.

Treasurer:

Lisa Wright presented a current abstract of taxes collected and gave an update on watercraft collections, heavy truck taxes, meetings with legislators and changes to the license plates system.

Emergency Medical Services:

Hal Bumgarner presented current statistics on EMS calls, distributions and billings reports.

Fire:

Jared Barnes briefed commissioners on projects and activities in the Fire Supervisors Office for February 2018: 104 responses, Olsburg Station, Havensville tanker and station, Blue Township prebuild meeting and the weather forecasted for the upcoming fire season.

Zoning:

Stephan Metzger informed commissioners:

- Monday, March 5 at 6:00 p.m., joint meeting with Kendig Keast in the Sunflower Room
- Grant application for Blue Township Neighborhood Plan
- Cost of impact fee with Kendig Keast, estimate cost \$65,000

Public Works:

Scott Schwinn presented commission with the background on holding a Free Day at the Landfill and then recommended having another tire and refrigeration amnesty period from May 1, 2018 to May 31, 2018 in place of the spring and fall "Free Day". This would allow residents (no businesses) to dispose of passenger vehicle tires at no charge and all other tires at ½ of normal rate, and all refrigeration appliances to be disposed of free of charge during this period. Commissioner Altenhofen moved to have a tire/refrigeration amnesty month from May 1, 2018 to May 31, 2018. Pottawatomie County Residents only, at no charge can dispose passenger vehicle tires, with all other tires at ½ the normal rate of charge. Free disposal of refrigeration appliances also included. Businesses charged at normal rate. Commissioner Weixelman seconded, carried 3-0. Commissioners directed Schwinn to somehow better inform the public that there is no charge to dispose of used oil and paint.

Jim Jenkins presented information concerning architectural and engineering services for a new county fleet maintenance facility. Responses came from seven firms and after review, the committee recommends the Board of County Commissioners award the project to BG Consultants and direct Public Works staff to negotiate a contract, scope of services and a fee schedule for approval by the BOCC at a future date. Commissioner Altenhofen moved to approve as recommended. Commissioner McKee seconded. Commissioner Weixelman inquired about the cost and the time frame of the project. Jenkins informed him the cost has not yet been determined; commissioners would approve the contract and cost at a future date. Motion carried 3-0.

Other Business:

Mark Berges and Derrek Bunnell met with commissioners to seek a variance for a septic system for Valley View Cemetery located in Blue Township, as they are planning to construct a Celebration of Life Building. Peter Clark reported the current regulations for Blue Township Sewer District and in accordance with Resolution 1993-10, there is to be no new septic system in the district and these regulations override the County's current sanitation codes. After general discussion, Berges will research the cost of boring sewer lines over trenching cost and county staff would review the connection cost.

Doug Seller met with commissioners to request closing Military Trail Road on March 24, 2018 for Wicked Marathon to outside traffic, only allowing residents/landowner's access. Sheriff Riat said it is up to the commissioners to decide, but he would have officers present. After general discussion, it was determined to handle the race the same as last year with Public Works giving advice.

Recessed for lunch from 12:00 p.m. until 1:15 p.m.

Unfinished Business:

Commissioner McKee moved to appoint Eugene Scherer of Wamego as the non-lawyer member of the Second District Judicial Nominating Commission. Commissioner Weixelman seconded, carried 3-0. County Clerk will inform the necessary Clerk of the Supreme Court.

Donation:

Commissioner Altenhofen moved to donate \$772.08 to the City of Olsburg for the improvements to their park pavilion as requested. Weixelman seconded, carried 3-0.

Unfinished Business:

Commissioner Weixelman move to approve the island annexation of the River Tract of Heritage Square North, Unit Two into the City of Manhattan. It has been found it will not hinder or prevent the proper growth and development of the areas or that of any other incorporated city. Commissioner Altenhofen seconded, carried 2-1, Commissioner McKee voting against.

Public Works continued:

Peter Clark presented information concerning the 2018 Dust Control Program. He recommended modifying the program to automatically apply dust control at a 0.50 gallons/sy rate to at least the 20 miles of gravel road with the highest traffic volumes based on the most recent traffic counts, in addition to continuing the private application process at either 0.35 or 0.50 gallons/sy rate. Commissioner Altenhofen moved to approve as recommended. Commissioner McKee seconded, carried 3-0.

Work Session:

Rob Eichman and Doug Phelps met with commissioners to discuss Elk Creek Road and future development needs such as roads and sewer in that area.

Reece requested information from each commissioner, concerning his or her goals and objectives for the future. Commissioners agreed to review goals later.

Discussion occurred concerning agenda items and cut off for placing items on their agenda. It was agreed the deadline for placing items on the next week's agenda would be the Wednesday prior by 4:30 p.m. each week. County Clerk was directed to have more details/showing action items on the agenda and to begin placing items on a consent agenda when needed.

Chair adjourned meeting at 3:15 p.m.

Chair, Deloyce McKee

Vice Chair, Travis Altenhofen

Member, Dennis Weixelman

seal

Attest:

County Clerk, Nancy McCarter