



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
March 5, 2018

612 E Campbell
Westmoreland KS
66549 www.pottcounty.org

Public Works / Sunflower Room

8:30 AM

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE AND PRAYER

Attendee Name	Title	Status
Deloyce McKee	County Commissioner (Chair)	Present 8:30 a.m.
Travis Altenhofen	County Commissioner (Vice Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Robert Reece	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Ruby Zabel	Resident	Present 8:30 a.m.
Paul Cassella	Resident	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:40 a.m.
Tim Eisenbarth	Noxious Weed Director	Present 8:55 a.m.
Jim Jenkins	Assistant Public Works Director	Present 9:08 a.m.
Peter Clark	Public Works Director	Present 9:10 a.m.
Shannon Blocker	Extension Ag. & Natural Res. Agent	Present 9:15 a.m.
Erin Tynon	Family & Consumer Sciences	Present 9:15 a.m.
Stephan Metzger	Assistant Planner/Zoning Enforcement Officer	Present 9:15 a.m.
Brian Horak	Contractor	Present 9:55 a.m.
Trevor Hratzberg	Contractor	Present 9:55 a.m.
Mark Bachamp	Contractor	Present 9:55 a.m.
Shannon Locke	Contractor	Present 9:55 a.m.
Chris Eichman	Contractor	Present 9:55 a.m.
Frank McMahan	Contractor	Present 9:55 a.m.
Travis Briggs	Contractor	Present 9:55 a.m.
Paul Flynn	Contractor	Present 9:55 a.m.
Natha Manges	Resident	Present 10:40 a.m.
Linda Brinkman	Resident	Present 10:40 a.m.

ROUTINE ITEMS:

Altenhofen moved to approve routine items (minutes & agenda). Weixelman seconded, carried 3-0.
Weixelman moved to approve general outline of agenda. McKee seconded, carried 3-0.

CONSENT ITEMS:

- 3.1:** Signed ledger transactions dated 2/26/2018, \$2,703.69
- 3.2:** Onaga High School After Prom donation request
- 3.3:** Signed tax corrections: UMSC0011 Pottawatomie Township 25.38, 24.54, 18.04
- 3.4:** Reviewed annual report of township from Center

Commissioner Altenhofen moved to approve consent items 3.1, 3.3 and 3.4 and to move 3.2 Onaga HS After Prom request to new business. Commissioner Weixelman seconded, carried 3-0.

COMMENTS FROM THE PUBLIC:

Paul Cassella expressed concerns about dust control treatment cost. Commissioners directed Mr. Cassella to visit with Peter Clark.

DEPARTMENT UPDATES:

Counselor: John Watt briefed commission on a meeting with the County Appraisers concerning Menards.

Administration: Robert Reece updated commissioners on:

- City County County Meeting, March 15, topics needed by end of week
- Meeting with Wamego City, needing date and time still:
Commissioners agreed on April 2, 2018 at 5:30 p.m.
- March 13 Pawnee Mental Health meeting from 3 p.m. to 5 p.m.

Noxious Weed: Tim Eisenbarth briefed commission on chemical sales, recycling, projects and burial at Sales Cemetery.

Action Item: Chair declared bidding closed for chemical bids. Tim Eisenbarth opened and read bids. Commissioner Altenhofen moved to award bids to the lowest bidder of each chemical, Tordon 22K \$44.97 and 2,4D Ester \$13.14 to Van Diest, Pasturegard \$84.95 to Harveyville Seed Company and 2,4D Amine \$9.02 to CPS. Commissioner Weixelman seconded, carried 3-0.

Public Works: Jim Jenkins presented a general update of the Road and Bridge Department. Peter Clark reported on the status of several projects and handed out an updated timeline of project. Jenkins reported on the crane purchase; May 1, 2018 the crane should be in operation.

Extension: Shannon Blocker and Erin Tynon briefed commissioners on past and future programs within the Extension Department.

OLD BUSINESS:

10:00 a.m. Chair declared bidding closed for the Green Valley Road Extension. Peter Clark opened and read the bids.

Bidder	Base Bid	Atler #1	Total bid
Amino Brothers	1,068,810.80	2,674.00	1,071,484.80
Bayer Const	1,106,255.60	3,000.00	1,109,255.60
J & K	1,043,196.95	2,300.00	1,045,496.95
Kolde Const	1,042,756.00	2,370.00	1,045,126.00
Leavenworth Excavating	1,269,730.25	1,460.00	1,271,190.25
<i>Engineers Estimate</i>	1,605,704.00	7,000.00	1,612,704.00

Staff was directed to review the bids and return with recommendation.

Zoning: Stephan Metzger presented Article 6 of Unified Development Regulations for approval. Commissioner Weixelman moved to approve the written draft of Article 6. Commissioner McKee seconded, carried 3-0.

Impact Fees Discussion: no action taken

NEW BUSINESS:

Natha Manges requested permission to have old jail roof assessed. Commissioner Weixelman moved to authorize the assessment of the old roof with a county representative guiding, as long as the commissioners are provided with a copy of the report and, with the understanding, this will not lead to any guarantee of funding or any other action. Commissioner McKee seconded, carried 3-0.

Onaga High School After Prom donation request; Commissioner Weixelman moved to approve the funding request of \$400.00. Chair declared motion died for lack of second.

FUTURE AGENDA ITEMS:

Peter Clark informed commissioners of a drainage concern stating the need to widen the ditch to a 6-foot flat bottom. Commissioners directed Peter Clark to inform Mr. Ebert of the findings.

Chair adjourned meeting at 11:52 a.m.

Chair, Deloyce McKee

Vice Chair, Travis Altenhofen

Member, Dennis Weixelman

seal

Attest:

County Clerk, Nancy McCarter