



**Board of Pottawatomie County Commissioners**  
**Regular Meeting Minutes**  
**March 26, 2018**

612 E Campbell  
Westmoreland KS 66549  
[www.pottcounty.org](http://www.pottcounty.org)

Public Works / Sunflower Room

8:30 AM

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

**8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE**

Attendee Name	Title	Status
Travis Altenhofen	County Commissioner (Vice Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Robert Reece	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Ruby Zabel	Resident	Present 8:30 a.m.
Lisa Kenworthy	Health Director	Present 8:30 a.m.
Peter Clark	Public Works Director	Present 8:48 a.m.
Chad Kinsley	Management Assistant Operations	Present 8:50 a.m.
Hal Bumgarner	EMS Director	Present 9:50 a.m.
Katie Glenn	Assistant EMS Director	Present 9:50 a.m.

**ROUTINE ITEMS:**

Weixelman moved to approve the agenda adding discussion points under new business: Nelson’s Ridge Unit V, Drainage pond, EMS structure and under administration, Chad Kinsley concerning health insurance. Altenhofen seconded, carried 2-0.

Weixelman moved to approve March 19, 2018 minutes. Altenhofen seconded, carried 2-0.

**CONSENT ITEMS:**

- 3.1:** Ledger Transaction dated 3.23.18 totaling \$382,820.77
- 3.2:** Tax Correction: KABR0005 Louisville City 304.20-
- 3.3:** Proclamation: Celebrating 50 Years of Fair Housing
- 3.4:** Donation to Onaga Ball Program \$300

Commissioner Altenhofen moved to approve consent items 3.2, 3.3 and 3.4. Commissioner Weixelman seconded, carried 2-0. (3.1 being reviewed)

**COMMENTS FROM THE PUBLIC: None**

**DEPARTMENT UPDATES:**

**Commissioners:** Discussed other committee meetings they will be attending: Regional Library and Wamego City.

**Administration:** Reece reported he attended a Juvenile Detention meeting last week and he will be meeting with Robbin Cole next week concerning funding for Pawnee Mental Health. Other items reported on were audit numbers and Blue Township funding for truck.

**Counselor:** John Watt requested an executive session during today's meeting and he would be part of the Nelson's Ridge Unit 5 topic today.

**Health:** Lisa Kenworthy presented March 2018 review of the Health Department:

- Services & Encounters
- County Health Rankings (Health Outcome #5 and Health Factor #5 in the State)
- Partnership and Process in Public Health / Selected to participate – April 17, 2018
- Communicable Disease (10 cases of measles in the State)
- Activates: SFY19 Budget submitted, kindergarten round up, Governor's Conference, safe kids and infectious disease tabletop April 26.

**Administration:** Chad Kinsley requested approval to Request for Proposal (RFP) for an employee benefit consulting service. Commissioner Altenhofen moved to approve soliciting proposals from insurance brokers/consultants for employee benefit programs. Commissioner Weixelman seconded, carried 2-0.

**Public Works:** Peter Clark presented a general update of the Road and Bridge Department, and then briefed commissioners on a number of projects and activities. Commissioners discussed the efficiency of hauling rock and would there be any possible advantage or cost benefit in using a contracted hauler. Clark agreed to explore the cost difference of using a contract hauling verses staff/in-house hauling and provide that information in a month to the commission.

#### **OLD BUSINESS:**

**Vineyard Road Improvements:** Public Works staff recommends the Board of County Commissioners authorize the proposed Vineyard Road Improvements Project Construction Contract advertising and bidding for the construction of the concrete curb and gutter portion of the project. Commissioner Weixelman moved to authorize the advertising and bidding as recommended with a bid date of April 9, 2018 at 10:00 a.m. Commissioner Altenhofen seconded, carried 2-0.

#### **NEW BUSINESS:**

**Emergency Medical Services:** John Watt briefed commission on the background concerning EMS between Riley County and Pottawatomie County. Riley County has billed Pottawatomie County for a few months concerning runs made, but we have not responded because there needs to be an agreement or memorandum of understanding to clarify the western part of Pottawatomie County's ambulance services. Hal Bumgarner and Katie Glenn presented 2017 runs by area asking the commission what they want their services to look like. North County has 513 runs annually, and an overall countywide 2,000 runs including the Blue Township area. The county currently has three transporting ambulances and one first responder ambulance staffed with one person as well as two back-up units, the current challenge is distance. Bumgarner stated he wanted to make the commission aware of the challenges of covering a large area and wanted to understand the commissioner's expectation for service level in order to come up with a solution to provide services to the county with the addition of the Manhattan and Blue Township area currently being served by Riley County. Bumgarner agreed to work on coming up with a plan in order to have four fully staffed stations to fit the service needs of the County. Commissioner Weixelman stressed the fact that we cannot give up the service needs of the people. Commissioner Weixelman moved to staff the forth ambulance with two persons making it a transporting unit. Commissioner Altenhofen seconded,

carried 2-0. John Watt agreed to contact Clancy Holeman, Riley County counselor, in order to obtain information that is more detailed and to work out a methodology for the billing.

**Nelson’s Ridge Unit V:** John Watt briefed commission on a situation concerning the removal of dirt within Nelson’s Ridge Unit V; 16,000 cubic yards were to be removed, but 4,000 cubic yards had already been removed with a contract between Dave Nelson and Rob Eichman, the county did not know anything about it. According to bond council, the county should only pay for the dirt moved by the approved contract with Bayer. The 4,000 removed should had been put in the contract as an addendum. Commissioners agreed to only pay for the dirt moved by the approved contractor.

**Drainage:** John Watt informed commission on a situation concerning the detention pond on the Brandt Radzinski property; they need to look at some alternatives. The proposed six-acre pond would have a short lifetime due to silting problems. In order to have a recreational pond, an engineer’s study shows it should be a 40-acre pond. Commissioners directed Watt to meet with Radzinski and lay out the facts.

**EXECUTIVE SESSION:**

Commissioner Altenhofen moved to recess to executive session to begin at 11:40 a.m. for up to 20 minutes under: attorney-client privilege exception; preliminary discussion, potential litigation K.S.A. 75-4319 (b)(2). Commissioner Weixelman seconded, carried 2-0; others in attendance, Robert Reece, Peter Clark and John Watt. Regular meeting resumed at 12:00 p.m. No action was taken as a result of the session.

Vice Chair declared adjournment at 12:00 p.m.

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Chair, Deloyce McKee

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Vice Chair, Travis Altenhofen

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County Clerk, Nancy McCarter

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Member, Dennis Weixelman

seal

Attest: